



OXFORD DIOCESAN
BOARD OF EDUCATION

HEADTEACHER

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NORTH LEIGH C E PRIMARY SCHOOL



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Dear Parents and Carers

Start and End of Day Procedures

We are continually reviewing and updating our safeguarding procedures in order to ensure that children at North Leigh are safe. We have recently reviewed our Start and End of Day Procedures in line with Oxfordshire guidance and I would ask that you please take the time to read them.

In addition, we ask that you complete the 'Usual' End of Day Arrangements slip attached and return it to the office as soon as possible so that we can update our records.

Thank you for your support.

Yours faithfully

Ben McPherson
Headteacher

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Start and End of Day Procedures

I have received and read the Start and End of Day Procedures.

Usual End of Day Arrangements:

Child's Name:

Class:

Please indicate the usual pick up arrangements for your child (e.g. picked up by parent, picked up by grandparent, attending kids club etc.)

Mon

Tue

Wed

Thurs

Fri

Signed:

Date

Walk Home Permission Slip

Child's Name:

Class:

I give permission for my child to walk home from school alone and will notify the school of circumstances when this may change.

Signed:

Print Name:

Date