

**HEADTEACHER**

Mr B J U McPherson BA(Hons), MA, MCCT

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Dear Parents

North Leigh School uses SchoolMoney for on line payments for trips to book the Windmill After School Club if your child uses this provision. This payment system enables you to pay for items from the comfort of your own home and as you have access to your account at any time, you are able to see if there is anything you need to pay for.

You do not need to sign up to this as it is done automatically through school and as long as we have up to date contact details (mobile phone number and email address), you will receive a password in due course. This password will give you access to your SchoolMoney account where you can pay for any items that are listed and are applicable to you. If your child has a sibling already in school, the SchoolMoney accounts will be linked and therefore the log in that you use already will work for both children.

To log into SchoolMoney, please visit www.schoolmoney.co.uk and enter your mobile number, email address and the password you have been sent. If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. Please let us know immediately if either your mobile number or email address changes and if you have any difficulty logging into the system.

Yours faithfully

Ben McPherson

Headteacher